

Oriole Park Local School Council Meeting Minutes

December 8, 2025

Start time: 6:00 p.m.

1. Call to Order at 6:02 pm

2. Pledge

3. Roll Call

Attendance: Tim Riff, Allie Cutinelli, Michelle Reynolds, Nancy Bogg, Norm Phoenix, Dani Schurman, Sean Rabiola, Bridget Kelly, Jim Marrese, Chris McHugh

4. Approval of LSC Meeting Minutes from November 3

- Motions to approve the minutes: Nancy
- Seconded by: Jim
- All voted approval

5. Acceptance of Agenda

- Motions to approve the agenda: Tim
- Seconded by: Michelle
- All voted approval

6. Monthly Action Items

- Fundraising Activities
 - None
- Budget Transfers
 - For the OPS Cares Staff
 - Setting up a bucket for the recess staff
 - Motions to approve budget transfers: Bridget
 - Seconded by: Nancy
 - All voted in approval
- Internal Accounts Approval
 - Motions to approve internal accounts: Norm
 - Seconded by: Sean
 - All voted in approval

7. Principal's Report

- We have begun the process for writing our next Continuous Improvement Workplan. We will conduct surveys of staff, students and community members, as well as gather feedback during our next LSC meeting. We will choose two or three priorities, and each priority must come from a unique category, as follows: Curriculum & Instruction, Inclusive & Supportive Learning Environment, Connectedness & Wellbeing, Postsecondary Success, Partnerships & Engagement, and Adult Capacity and Continuous Learning

- LSC Elections will be held on March 18, 2026. The application period closes at 3:00 p.m. on January 20, 2026. All candidate applications are electronic this year and can be found on the CPS LSC Elections webpage. CPS is also seeking paid election judges to support the 2026 LSC election.
- We hired Sean Paschal to be our new 4th grade teacher. We are in the process of determining which students will move to the new homeroom, and we plan to start the new year with all three homerooms in place.
- We hired Roger Torres to be a Special Education Classroom Assistant, and Maria Sanchez will be a Special Education teacher serving kindergarten.
- The social emotional theme for December is Making a Difference. OPS students commit to working with others to make our community and the world a better place.
- Our overall attendance rate for the year is 95.02%. Only 4th grade remains above 96%.
- We have collected \$34,175 in Student Fees so far, with 44% of students paid. At this time last year, we had collected \$25,060.
- The Drama Club is doing a fundraiser on Wednesday, December 10 from 4:00-8:00 p.m. at Chipotle, the Winter Concerts are on Wednesday, December 17, and Winter Break begins on Friday, December 19.

8. New Business

- Bilingual Advisory Committee (BAC) Report - Mrs. Battersby
 - They have had 2 meetings so far this year.
 - The first one was in September and the BAC board for the year was elected. They also planned priorities for the year and they approved the budget for the year. The budget is used for community, community events, and parent resources. They picked the events for the year as well.
 - The second meeting was in November via Google Meet. They discussed Access testing, which is the testing meant to assess ELL students. They started planning the International Tea Party and plan on having it in February, around the Chinese New Year and Valentine's Day. They also discussed and learned about classroom strategies and resources for ELL students.
 - The BAC is extending invitations to the LSC members to attend the upcoming events.
- Principal Evaluation Final Score Vote
 - Motion to go into closed session: Michelle
 - Seconded motion: Norm
 - Went into closed session at 6:20 pm
 - Motion to adjourn closed session: Norm
 - Second to adjourn: Nancy
 - Came out of closed session at 6:28 pm
 - "I move that the final summative evaluation rating that we developed during our closed session for the 2024-25 evaluation be approved." by Norm
 - Seconded by Nancy
 - 8 voted in favor, 1 abstained from voting. The motion to approve the evaluation passes.

- Principal Evaluation Survey Revision Review
 - The surveys were created - Both will be sent to legal by Tim
 - The next principal evaluation needs to be done by April 2026.
- CIWP Process and Timeline
 - Feedback session during the next LSC session (January 12th) for parents to give input, during public participation.
 - Could there be childcare and popcorn during that session?
 - Posters/chart paper with some ideas from ILT will be hung up for parents to generate ideas.

9. Public Participation

- None

10. Announcements

- None

11. Agenda Items for Next Meeting

- CIWP Parent Planning Session

12. Motion to adjourn at 6:44 pm by Bridget

- Seconded by Michelle